

TEXTBOOK RESERVATION PROGRAM
1 CONTACT INFORMATION

 Name: _____
 Eagle Mail: _____@FVCC.edu
 Phone Number: _____
 We will not use email/phone # for marketing & will not share them with anybody.

2 TEXTBOOK INFORMATION *

 I prefer **NEW** books if available
 I prefer **USED** books if available
 I prefer **LOOSE-LEAF** books
 I prefer **TRADITIONAL** books
 I prefer **e-Books**

Loose-leaf books are cheaper than traditional, but have no cover – you'll need a 3-ring binder.

 *Substitution will be made if your preference isn't available

3 SHIPPING INFORMATION

 I will pick up my books at the **FVCC BOOKSTORE (KALISPELL)**
 I will pick up my books at the **LCC BOOKSTORE (LIBBY)**
 Please ship to my house (Fill out address box on right)

3a ADDRESS ONLY REQUIRED IF SHIPPING TO YOUR HOUSE
 No PO Boxes - \$9.00 for 1st book, \$2.00 for each additional book

 Address: _____
 City: _____ State: _____ ZIP: _____

4 PAYMENT INFORMATION

 I will pay for my books by **CASH, CHECK, OR CREDIT CARD** when I pick them up
 I want my books charged to my **FINANCIAL AID** account (Pell Grant, Scholarship, Student Loan, etc.)
 A **3RD PARTY** will be paying for my books (Voc Rehab, Job Service, etc.)

4a AGREEMENT

IF YOU CHOSE FINANCIAL AID OR 3RD PARTY AS PAYMENT METHOD, PLEASE READ THE FOLLOWING AND SIGN BELOW:

I authorize the Bookstore to deduct funds from my Financial Aid for items listed below. If for any reason I become ineligible for Financial Aid, or I do not have enough funding, I will be responsible for my charges at the Bookstore. I am aware that if this amount is not paid, I will not receive grades or transcripts and my charges may be turned over to collections. Based on Federal Financial Aid Regulations, I understand that I can only charge expenses associated with my courses for this semester. If a 3rd Party refuses payment for any of my books or supplies, I understand that my student account will be charged for them.

 Student ID#: _____ Student Signature: _____ Date: _____

5 COURSE INFORMATION

If your course schedule looks like this → then write this

Course	Course Title
ACTG-101 ~-01	Accounting Procedures I
AHMS-144 ~-80	Medical Terminology

Department	Course #	Sec/Lec #	Instructor	Bookstore Staff Notes
ACTG	101	1	Rudolph	} Examples
AHMS	144	80	Ryan	

6 SPECIAL INSTRUCTIONS

Pick up your books
 August 22-24

 Bookstore use only:
 Filled by _____ Date _____



FALL 2017

Pick up reserved books:
August 22 & 24: 9:00 - 4:00
August 23: 10:15 - 4:00

In-service Aug 23rd:
Bookstore opens 10:15

Classes Start:
August 28th

Last Day for Refund:
September 8th

Textbook sell-back:
Dec 7-8 9:00-3:00
Dec 11-15 9:00-5:00

Last day to return
RENTED books:
Dec 11 by 5:00pm

Last day to charge
to Fin Aid: Sept 8
to 3rd Party: Sept 29

notes

Original receipt required
for refund

Student ID is required to
charge to accounts or
rent books

Spring Bookstore Hours:
Mon-Thu 7:30-5:30 Fri 7:30-5:00

Campus Grounds:
Mon-Fri 7:30-4:00

Campus Grounds 2 (in AT Bldg):
Mon-Fri 7:45-12:00

SEE WEBSITE FOR SPECIAL HOURS
(1st week of class, etc.)

fvccbookstore.com